



**ADMISSION POLICY FOR
NURSERY SCHOOL AND NURSERY CLASSES (Funded 3 & 4 Year Olds)
COMMUNITY AND TRUST SCHOOLS IN NORTH TYNESIDE 2026**

Applications for nursery places should be made directly to the school before the end of January preceding admission in September. Offers of place will be made as soon as possible after this date.

The local authority is required to ensure that there is sufficient nursery provision within the borough for three year olds and four year olds, leading up to their statutory school starting age. In addition, and in accordance with the Education Act 1996, children with an Education Healthcare Plan are required to be admitted to the school named in the EHC plan.

In accordance with the Education Act 1996, children with an Education Healthcare Plan are required to be admitted to the school named in the statement. **Thereafter the following oversubscription criteria will apply.**

Oversubscription criteria for the universal offer which all children are eligible for (15 hours per week)

1. Looked after children in the care of a local authority or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. See Note 1 below.
2. Children who live within the catchment area of the nursery school/class (children in this category with a sibling link who will be attending the school in September 2026 will be given priority).
3. Sibling link to include adoptive siblings, half siblings, step siblings and long term fostered children residing at the same address and who will be attending the nursery school/ class in September 2026.

4. Shortest distance measured as a straight line from a single fixed central point of the home address (including flats) to the central point of the nursery school/class using the Local Land and Property Gazetteer and the Council's Geographical Information System (GIS) system.

The school will prioritise 18 nursery places for families who are eligible for 30 hours of nursery provision through the working families entitlement.
(Amend or delete as necessary)

N.B The above distance measurement will also be used as a 'tiebreaker' within each criterion, if necessary. In the case of flats if there is more than one home address with the same measurement the flat with the lowest number will be offered the place. In all other cases of the same measurement, random allocation will be used.

The school's nursery admissions' total is 26 places. Multiple birth children will be considered independently from their family member/s, therefore if they cross the admissions' maximum, we will not be able to offer places to the sibling who is over the total admission number.

NOTE 1

A looked after child is a child who is in the care of a local authority in accordance with section 22 of the Children Act 1989 at the time the application for admission to school is made and whom the local authority has confirmed will still be looked after at the date of admission.

An adoption order is an order made under section 46 of the Adoption and Children Act 2002

A residence order is an order outlining the arrangements as to the person with whom the child will live under section 8 of the Children Act 1989

30 hours of nursery provision

From September 2017, many working parents became entitled to 15 *additional* funded hours; however, this is subject to eligibility criteria which apply at the time of the application. Parents will need to check their

eligibility for additional provision. The criteria are available on the [Childcare Choices](#) website. The school will offer the universal 15 hours entitlement and the additional 15 hours of provision for working parents.

Oversubscription criteria for the working families entitlement, which some families will be eligible for (30 hours per week)

1. Looked after children in the care of a local authority or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. See Note 1 below.
2. Children who live within the catchment area of the nursery school/class (children in this category with a sibling link who will be attending the school in September 2026 will be given priority.
3. Sibling link to include adoptive siblings, half siblings, step siblings and long term fostered children residing at the same address and who will be attending the nursery school/ class in September 2026.
4. Shortest distance measured as a straight line from a single fixed central point of the home address (including flats) to the central point of the nursery school/class using the Local Land and Property Gazetteer and the Council's Geographical Information System (GIS) system.

Waiting Lists

Where parents are refused a place we will keep a waiting list of the names of applicants up to the start of the Autumn Term or ongoing. Children are placed on the waiting list according to the oversubscription criteria regardless of when their application was received. Within each criterion their place is ordered by shortest distance to the school measured in a straight line, from a single fixed central point of the home address (including flats) to the central point of the school using the Local Land and Property Gazetteer and the Local Authorities /Council's Geographical Information System (GIS), with those living closer to the school receiving higher priority.

If a place becomes available, it will be offered to the child at the top of the waiting list. This means a child who is on the waiting list will move down the list if another late application is received that falls within a higher priority under the oversubscription criteria.

There is no appeal procedure for parents refused a place in a nursery school/ class but if parents feel that they have been unfairly treated then they can go through the Schools Complaints procedure through the Governing Body, a copy of this document can be found on our school's website.